

**City of Milpitas**  
**Unapproved Minutes**  
**Telecommunications Commission**  
**October 17, 2005**

**I. Call to Order & Roll Call:**

Telecommunications Commission Chair Albert Alcorn called the meeting to order.

Members Present

A. Alcorn, N. Gupta, G. Ali-Santosa, W. Lam , P. Peterson Alt 1, S.A.A. Bilgrami Alt 2

I.S. Staff: B. Marion, E. Pasion

Members Absent: I. Munir, V.Mathur, A. Ettinger, S. K. Bansal, D. Gupta

City Council: A. Gomez

**II. Pledge of Allegiance:**

The members of the Commission recited the Pledge of Allegiance.

**III. Announcements:**

No announcements were made for the record.

**IV. Approval of the Agenda:**

Motion to approve the agenda.

M/S     N. Gupta / G. Alisantosa             Ayes: 6

**V. Approval of the Minutes  
September 19, 2005**

Motion to approve the minutes as submitted.

M/S     N. Gupta / G. Alisantosa             Ayes: 6

**VI. Citizen's Forum**

No comments made for the record.

**VII. Continued-New Business:**

**1. P.E.G. Access Subcommittee Report**

Bill Marion, Director of Information Services, updated the Commission on the PEG subcommittee activities on behalf of subcommittee chair Dinesh Gupta.

At its recent meeting, the subcommittee met with the Vice Mayor Gomez and Councilmember Livengood and presented its recommendations for a future community access studio in Milpitas.

The subcommittee presented a draft policy document for future users of the public access studio and cable channel. A separate policy document would address the government access channel and its associated uses. The group has been meeting regularly during September drafting the policy documents.

Staff is also drafting an agreement with the school district on programming scheduled and live televised events for the school district use. An assessment of the school district's needs for cable programming has not been formally discussed.

The Commission itself would act as a standing subcommittee for reviewing and approving programming and content for the future public access channel. It may address the issues of training and staffing of the studio and programming for the public access cable channel.

The two policy documents would have different considerations for the two separate channels. Recommendations on the sharing the government and educational channel and leaving the programming for public access on the other channel is being consider as an option. The programming on public access cable would be separated from the government and education cable channel.

Staff initially worked on the idea of locating the public access studio at the MUSD campus at 1331 East Calaveras Blvd. Another recommendation was to look at Milpitas City Hall as a possible location. Staff looked at the current first floor storage room located next to the first floor committee conference room. The room has a locked outside door and on door to the city hall rotunda lobby. The room is just large enough for a small studio and other production support equipment for video programming playback. Minimum construction cost would also be needed to meet studio requirement needs. Additionally, the video taping for special meetings in the adjoin first floor conference room would make it flexible for the

After reviewing and discussing the recommendations of locating a community access studio at the school district main office campus the Council members came to the conclusion that a studio of this type would be better served if it were located at an established location and suggested that a location at City Hall would be a start. Staff investigated available locations at city hall and found the room currently used for storing extra chairs and tables for adjoining conference rooms. The room currently has existing card key access to the room and programming for allowing access to the room during all hours of the day. Staff would further investigate the additional needs and requirements of the room at city hall and report its findings at the next commission meeting.

In the meantime, staff recommended that the Commission review the two policy documents. The final approval on the use of the room would need to be given by the city council. Ultimately, the city council has the

final and overall final word of the use of the cable channel.

Motion to note receipt and file.

M/S P. Peterson / G. Ali-Santosa Ayes: 8

## 2. September 2005 I.S. Monthly Report

Information Services Director, Bill Marion, reported on the accomplishments of the information services department.

Information Services is currently assisting the City's police and public works department staff in updating its card key access system. An electronic card key access system is being evaluated for its building at 1265 and 1275 North Milpitas Boulevard.

A new wireless data and telephony connection is also being implemented for the new Public Works corporation yard location at North McCarthy Boulevard. A wireless data link will assist in allowing connectivity to the city's network. Meanwhile, the wireless network has expanded to 54 nodes throughout the city that public safety personnel can access via its computer mobile data system. Additionally, staff is testing an Internet protocol telephone that can be integrated with the computer mobile systems allowing telephone connectivity through the city's data network.

Motion to note receipt and file.

M/S N. Gupta / P. Peterson Ayes: 6

## 3. Round Table Discussion

The Commissioners toured the first floor storage room of City Hall to evaluate its use for a future community access studio.

## VIII. Adjournment of Meeting

The Commission adjourned to its next meeting of November 21, 2005.

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